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## Exhibit A—Preliminary Warning Letter

[Date]

[Name]

1102 South Congress Avenue  
Austin, TX 78704

Dear [Individual's Name],

*[Describe the incident that occurred and the specific behaviors that are inappropriate in as much detail as possible, including date, time, quotes, and the like.]*

Should this inappropriate behavior as described continue, please be aware that all future contact, either in person, by telephone, or by e-mail with staff members, parents, or students on this campus, will require my prior written consent and your compliance with other specified conditions. Any violation of this directive and/or reoccurrence of your behavior may also be cause for further administrative and/or legal action.

Enclosed for your information are copies of Board policy GKA regarding conduct on school premises and visitors to the schools.

Thank you for your cooperation.

Sincerely,

Division Director

CC: Superintendent  
General Counsel  
TSD Campus Security

TEXAS SCHOOL FOR THE DEAF  
COMMUNITY RELATIONS  
CONDUCT ON SCHOOL PREMISES

GKA  
(EXHIBIT)

## Exhibit B—Conditional Ban Letter

Certified Mail  
Receipt No. and  
U.S. Mail

[Date]

[Name]

1102 South Congress Avenue  
Austin, TX 78704

Dear [Individual's Name],

*[Describe the incident that occurred and the specific behaviors that are inappropriate in as much detail as possible, including date, time, quotes, and the like.]*

You were previously warned in a previous letter of [date] that continuation of this inappropriate behavior as described above would be cause for further administrative action.

You are hereby advised that all future contact, either in person, by telephone, or by e-mail with staff members, parents, or students on this campus will require my prior written consent. Also, you must abide by the following conditions set forth below:

[Conditions]

Violation of this directive and/or reoccurrence of your behavior may be cause for further administrative and/or legal action, including an unconditional ban from the campus. This directive will remain in effect until [date] at which time we will determine whether continuation is warranted or no longer necessary.

Once again, I am enclosing for your information copies of Board policy GKA regarding conduct on school premises and visitors to the schools.

Thank you for your cooperation.

Sincerely,

Division Director

CC: Superintendent  
General Counsel  
TSD Campus Security

TEXAS SCHOOL FOR THE DEAF

GKA  
(EXHIBIT)

COMMUNITY RELATIONS  
CONDUCT ON SCHOOL PREMISES

### Exhibit C—Unconditional Ban Letter

Certified Mail Receipt  
No. and U.S. Mail

[Date]

[Name]

1102 South Congress Avenue  
Austin, TX 78704

Dear [Individual's Name],

You were warned in a previous letter of [date] that continuation of inappropriate behavior as described above would be cause for further administrative action.

You violated the previous directive dated [date] by *[Describe the incident that occurred and the specific behaviors that are inappropriate in as much detail as possible, including date, time, quotes, and the like.]*

By this letter, you are served with official notice that the behavior you have displayed will not be tolerated by the School. Your entrance upon this campus will be cause for the School to file charges for criminal trespass as provided in Section 30.05 of the Texas Penal Code and Board policy GKA. This directive will remain in effect until [date], at which time we will determine whether continuation is warranted or no longer necessary.

Once again, I am enclosing copies of Board policy GKA as well as Section 30.05 of the Texas Penal Code, regarding conduct on school premises and visitors to the School.

Thank you for your cooperation.

Sincerely,

Division Director

CC: Superintendent  
General Counsel  
TSD Campus Security